



## Cincinnati Area Youth Basketball League By-Laws

**Mission** – The Cincinnati Area Youth Basketball League (CAYBL) is a youth basketball league committed to the development of fundamental skills, good competition, fair play, sportsmanship, and the overall enjoyment of the game by its member players. The CAYBL will act in good faith with the utmost effort and integrity to provide a positive program for all member communities, coaches, parents, and referees.

### Organization

- Officers –** The CAYBL will elect a President, Vice-President, Treasurer, and Referee Coordinator for each upcoming season by a majority vote of the Board Members. A special election will be held if an officer post is vacated during the season. Any officer may be impeached for neglecting the responsibilities of the office or for conduct detrimental to the CAYBL as determined by the Board and with a 2/3 majority vote of the full Board. The Referee Coordinator position shall be a non-voting role.
- Board Members –** The CAYBL Board will be comprised of a representative from all participating communities. The Board is responsible for approving, rejecting, or acting upon all motions set forth in general league meetings.

### Duties

- President**
- Organize and lead league meetings
  - Organize league schedules
  - Prepare tournament brackets
  - Maintain rosters for all league teams
  - Execute background checks on new referees
- Vice President**
- Act on President's duties in the absence of the President
  - Assist President with any tasks delegated by the President
  - Resolve protests, ejections, suspensions, or other grievances and disciplinary action
  - Keep league information current, i.e. game scores, standings, etc
  - Manage game reschedule requests that occur after January 31<sup>st</sup>
- Treasurer**
- Maintain all financial data and accounts for the league
  - Assist in preparation of annual tax return
  - Approve and Pay all invoices and bills acquired by the league
  - Provide an update on the league's financial condition at each league meeting
- Referee Coordinator**
- Assign officials to every scheduled league game
  - Assist with collecting background check information as

needed

Handle complaints about officiating with the Vice President  
Discipline or suspend officials as decided by the league

Member Communities – Communities may place teams in the CAYBL if they meet the following criteria:

- Provide home game gym time
- Code of conduct signed by all coaches
- Parental conduct policy agreed to on behalf of all players
- Rosters and fees are submitted by the deadline set forth by the league

Any exceptions to these criteria may only be made by consensus of the Officers

Refused or Revoked Membership – The CAYBL may refuse admission or expel member organizations, or specific teams, for any conduct deemed detrimental to the league or in conflict with the league's Mission statement. This may only be done by a majority vote of the Board.

League Meetings – League meetings will be held per a Board approved schedule each year beginning in June. Special meetings may be scheduled at the discretion of the President or at the request of at least three (3) Board members.

League Entry Fees – The following fees will be charged to programs/communities for entry into the league regardless of number of teams, grade, or division:

- Recreation Level Teams - \$75
- Athletic Level Teams - \$140

Entry fees are payable at time of registration.

League Finances – The League will be established as a Non-Profit Organization (NPO). A budget for the operation of the league will be established prior to each League season and shall be approved by a majority vote of the League Board. Any funds in excess of those required to operate the League will be held in an account in the name of the NPO and may only be spent for activities or items other than those outlined in the budget with majority vote approval of the League Board. The League Treasurer is the only person authorized to make payments from the League Account. The presiding voting Officers will also be named on the account in case of emergency.

Dissolution of the League – The CAYBL may be dissolved by consensus of the presiding/voting Officers. Any funds in the League account at the time of dissolution will be refunded proportionally to the member programs based on the total number of teams placed in the league over all years of the league's existence.

Amendments to League By-Laws – Any proposed amendments to these By-Laws must be submitted in writing to the League Officers and approved by a majority vote of the Officers; and then by a 2/3 majority vote of the full League Board.